DAF Application Form

Last Updated: September 2022

The use of the District Advance Fund (DAF) is overseen by the Managing Trustees of the Birmingham Methodist District who delegate responsibility for making grants to the District Resourcing Mission Committee.

This is the full form to be completed for all grants over £1,000.

For full information relating to the DAF see the **Policy for use of the District Advance Fund** which will be an invaluable reference when seeking funding from the DAF.

This form is not designed to be a hurdle to trip you up, rather it is a mechanism to ensure that you have considered key questions when designing a project, and that the DRMC has all the information that it needs in order to make a decision. The word counts are only guides, and if you are having any problems filling in the form get in touch with one of the named individuals at the end of this document.

We are so pleased that you are considering a project to forward the Kingdom of God in your context and we are here to help!

# Project Details

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| --- | --- |
| **Project Title:** |       |
| **Project Location:** |       |
| **Circuit:** |       |
| **Lead Person / Team Members:** |       |
| **Stream:** | [ ]  New Places for New People including Church at the Margins and Mission for a Digital Age[ ]  MAPJ (Methodist Action on Poverty and Justice) Projects[ ]  Church Growth Support inc Missional & Evangelism Posts[ ]  Youth Engagement inc Empowering young people into Pioneering, Evangelism and Leadership[ ]  Justice, Dignity and Solidarity[ ]  Chaplaincy[ ]  Eco Church |
| **Start Date:** |       |
| **Vision:** | *What do you hope the project will look like? (200 words)*     *What outcomes are you hoping to achieve? (100 words)*     *Why this project and not something else? (200 words)*      |
| **Discernment:** | *How have you discerned God’s leading to this particular piece of work? (200 words)*     *What work do you plan to stop in order to focus on this project?*     *Please share any examples of existing work elsewhere which have been helpful in shaping the vision for this particular project:*     *Which meetings / committees / gatherings have given their support and approval for this project?*     *Which group will hold the Oversight and Governance for this project?*      |
| **Mission:** | *Have you consulted the District Mission Advisor?*Yes [ ]  No [ ] *How does this project help achieve the objectives / work towards the priorities identified in the Circuit Mission Action Plan? (200 words)*      |
| **Property:** | *Will the DAF be funding any work relating to property?*Yes [ ]  No [ ] *If “yes” have you consulted the District Property Secretary?*Yes [ ]  No [ ]  N/A [ ]  |

# Additional Attachments

|  |  |
| --- | --- |
| **Please Include:** | *Your Circuit Mission Action Plan* *[ ]* *The latest copy of the Circuit Accounts [ ]* *The Circuit Reserves Policy [ ]* *A Project Budget [ ]* *A Job Description (if the grant is funding a post)* *[ ]*  |

# Additional Comments

|  |  |
| --- | --- |
| **Comments from the Mission Advisor:** |       |
| **Comments from the Property Secretary:** |       |

# Financial

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| --- | --- |
| **Amount applied for:** | £       |
| **Bank Account Details:** | Account Name:      Account Number:      Sort Code:      Bank Name:       |

I declare that the information I have supplied here is, to the best of my knowledge, complete and accurate at the time of writing. I understand that if any of the information is found to be false, untrue, misleading, or misrepresenting then the funding may be forfeit. I understand that I may be contacted to provide more information to support this funding request. I consent to this form being kept securely by the Birmingham District.

Signed:       Date:

Print Name:       (Superintendent, or someone on their behalf)

Please send completed forms with attachments to the District Office: office@birminghammethodist.org.uk

For further information and guidance please contact:

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| Secretary of the DRMC | Helen Woodall | synod@birminghammethodist.org.uk |
| Chair of the DRMC | Rev’d Dr Iain Ballard | iain.ballard@methodist.org.uk |
| District Mission Advisor | Adam Sanders | mission@birminghammethodist.org.uk |
| District Property Secretary | Chris Osborn | chrisosborn@btinternet.com |
| District Chair | Rev’d Novette Headley | chair@birminghammethodist.org.uk  |